

Disaster Incidents Records Form

Type of Disaster Incident(s): *E.g. Flood*

N.B Please note that any pictures of the disaster incident(s) if available, need to be attached to the form

Name of Business and telephone number	Sector	Source of the incident	Cause of incident(s) <i>(State any hazards that may have trigger the incident(s))</i>	Specify the affected area(s)	Consequence of the incident(s) to the property/business	Any Additional Remarks
<i>E.g Hotel (x)</i>	<i>E.g Tourism</i>	<i>E.g. Main Road</i>	<i>E.g. Clogged Public road drains</i>	<i>E.g entire parking area including entrance to the property or guestrooms if guest rooms specify total rooms affected + Room Numbers</i>	<i>E.g Clients cannot use parking area/ entrance road blocked/ guestrooms have to be closed down because ofetc....</i>	