**TOURISM DEPARTMENT**

**VACANCIES**

Are you seeking to challenges that will stretch you to your limit? Are you looking for an organisation that will provide you with the opportunity of fulfilling your career ambitions?

If you are a dynamic person, Tourism Department, of the Ministry of Foreign Affairs and Tourism has the following posts below on offer, where you will work closely with one of the most important industry, the tourism sector.

**Manager – Local Marketing**

***JOB SUMMARY:***

Responsible for the smooth operation of the Unit. Responsible for developing the Unit’s capabilities and is expected to work closely with various sections and stakeholders in coordinating activities of the Unit.

***QUALIFICATION &WORK EXPERIENCE:***

* Degree in Marketing or Public Relations or closely related field with five years related work experience

**Policy Analyst**

***JOB SUMMARY***

Responsible to research and identify areas in the Tourism Sector that require policy development and to raise awareness on important issues through policies and guidelines.

Will contribute through research, data collection etc… to the identification and formulation of policies, regulations needed to ensure the sustainable growth of the tourism industry.

***QUALIFICATION &WORK EXPERIENCE:***

* Degree in Economics or Statistics or Accounting or any other Social Science subject plus two to three years working experience. Working in the tourism Sector would be an advantage.

**Officer – PR and Communication**

***JOB SUMMARY:***

Will assist with the Department ‘s public relations and communication efforts to build a positive image for the Department, the local tourism industry and raise awareness and visibility of the destination.

***QUALIFICATION &WORK EXPERIENCE:***

* A’ Level in English literature or French plus at least three years post qualifying work experience
* *Certificate in Journalism or in a relevant field plus two years post qualifying work experience*
* *Diploma in Journalism, Mass Media communications or a related field plus one-year post qualifying work experience*
* *Advanced Diploma in Journalism, Mass Media communications or a related field plus six months post qualifying work experience*
* *Degree in Journalism, Mass Media Communications or a related field*

**Officer- Product Planning and Development**

***JOB SUMMARY:***

Will be responsible for monitoring standards of operation for tourism maritime related activities, the conduct of regular visits and offering technical support and assistance when and where required.

***QUALIFICATION & EXPERIENCE:***

* Diploma in tourism related field
* Fluent in English and French.
* 2 years working experience in the tourism field
* A Degree in the tourism field is a plus

**Senior Office Assistant**

***JOB SUMMARY:***

Responsible for providing administrative support to the Director General of the Destination Marketing Division

***QUALIFICATION & EXPERIENCE:***

* Diploma in Office Management plus three work years relevant working experience

Closing date for submitting application is on **10th September 2023**

Please forward Letter of Motivation, CV and a passport size photo plus relevant certificates and references to:

Director General Human Resources and Administration

Tourism Department, Botanical House, Mont Fleuri

Email: hr@seychelles.com

Phone  4 671 301